



NCHIMA - BHS Mid-Year Conference

Friday, February 19, 2010

Pathways MH/DD/SA
901 S. New Hope Road
Gastonia, NC 28054

Cost: \$60.00 for AHIMA members
\$75.00 non-AHIMA members
Free for students; but registration is required

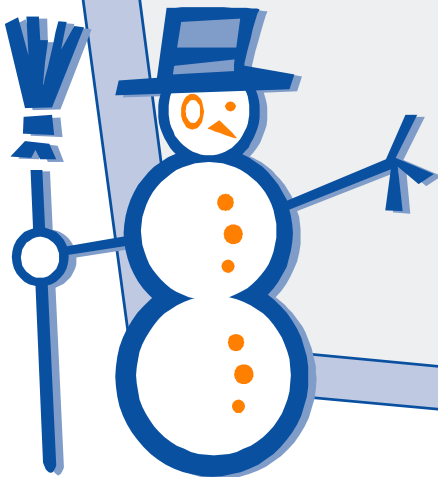
Registration: 8:30 am. – 9:00 a.m.

Seminar: 9 a.m. – 4:30 p.m.

Target Audience: For providers and managers of MH/DD/SAS services, particularly personnel whose job responsibilities require them to maintain consumer records and safeguard consumer protected health information. Those with a limited understanding of confidentiality laws and basic health information management are encouraged to attend.

Course Description: The program will provide basic instruction on:

- Documentation requirements for behavioral health records
- Writing effective policies and procedures
- Record retention schedules for LME and provider agencies
- Confidentiality laws relevant to MH/DD/SAS law, federal law governing substance abuse records and release of information



A decorative border surrounds the entire page. It features various snowflakes in blue, orange, and white. In the bottom-left corner, there is a blue snowman wearing a top hat and holding a broom. The background is light blue with small white snowflake icons scattered throughout.

SEMINAR AGENDA

- 8:30am–9:00am Check-in/Registration
- 9:00am–10:15am Documentation Requirements for Behavioral Health Records
Chart content requirements
Service Records Manual
Chart Analysis
Reducing deficiencies
- 10:15am-10:30am Morning Break
- 10:30am-11:45am Writing Effective Policies & Procedures
- 11:45am-1:00PM LUNCH on your own
- 1:00pm–2:15pm Record Retention Schedules for LME's and Private Providers
- 2:15pm–2:30pm Afternoon Break
- 2:30pm-4:30pm Confidentiality Topics w/ Mark Botts, JD
- HIPAA's New Breach Notification
 - Responding to Law enforcement
 - Other privacy/confidentiality topics

Approval for five (5) CEU credits are pending



NCHIMA – BHS
MID-YEAR CONFERENCE
REGISTRATION FORM

Name: _____

Credential: RHIA RHIT STUDENT OTHER _____

AHIMA Member #: _____

Employer Name: _____

Job Title: _____

Field of Service: _____

Contact Address: _____


City: _____ State: NC Zip: _____

Contact Phone: _____ Contact Fax: _____

Contact Email: _____

Registration deadline is **February 5, 2010**. Make your check payable to NCHIMA-BHS. Send payment and registration form to:

Janice Orick, RHIT
NCHIMA – BHS
P.O. Box 1303
Hildebran, NC 28637
JorickJEC@aol.com



We regret that we cannot accept debit or credit card payments. 90% of the registration fee will be refunded if the refund request is made by February 12, 2010.